

# THE CORNELL CLUB

N E W Y O R K

## Audio and Visual Equipment Rental List and Fees

### Microphone and Sound System Use

Handheld Wireless Microphone/Lapel Microphone (Ivy Room Only)	\$100 each/day
Standing Podium w/ Microphone/Tabletop Podium w/ Microphone/ Tabletop Microphone or Wired Microphone on Stand	\$75 each/day
CD Player or ipod Dock with Sound System	\$80/day
Sirius Satellite Radio with Sound System (Ivy Room only)	\$80/day

### Projection

Projection Package: 40" or 53" Flat Screen Panel or 9'x9' Projection Screen choice of LCD Projector, DVD or VCR with Sound System	\$500/day
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### Tele or Video Conferencing

SpeakerPhone (for less than 8 attendees)	\$50/day
Polycom Conference Phone with Extension Speakers *phone calls are charged additionally	\$125/day
VideoConferencing Equipment (Polycom HDX) *Technical support required at an additional hourly fee*	\$500/day

### Demonstration Materials/Set Up

Flipchart Pad on Stand with Assorted Colored Markers	\$40 per set
Whiteboard with Markers and Eraser	\$25 per set
Use of In Room Screen, Power Strips, Extension Cords	\$50/day
Internet Access (password provided)	\$50 connection fee/day
Wireless Mouse/Pointer	\$50/day
Individual 5"x8" Notepad and Pen	\$4 per set
Platform/ 6" Riser at Front of Room	\$200/day

The Cornell Club does not provide or employ audio/visual technicians. Technical support is available for extensive Audio Visual set up. Please contact the Catering Department for rates.

Testing of any audio/visual equipment for demonstration purposes prior to the day of use is half the listed rental fee.

We apologize we cannot accommodate any a/v set up requests on the day of events. All a/v rentals and set ups are to be arranged and contracted for in advance. Cancellation of audio or visual equipment must be confirmed at least 72 hours in advance or the host will be responsible for the full charge of the equipment rented.

*Prices are Subject to 8.875% Sales Tax*